



## **SOCIETY AND CULTURE**

“Marco Biagi” Department of Economics

Call for Applications  
for the Master’s Degree Programme in

### **ECONOMICS and PUBLIC POLICY (EPP)**

Class LM-56  
Modena’s headquarters

Academic Year 2020- 2021

**The course is entirely taught in English**

On line application: **by 14 September 2020** on [www.esse3.unimore.it](http://www.esse3.unimore.it)

Transfers from other universities and students from other UNIMORE Programmes: **by 2 November 2020**

Enrolment: **from 13 July to 21 December 2020**

**IMPORTANT:** any amendment to the deadlines or procedures concerning this Call for Applications will be published exclusively on the webpage [www.unimore.it/bandi/StuLau-Lau2V.html](http://www.unimore.it/bandi/StuLau-Lau2V.html). No personal communication will be provided

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### **1. Introduction**

All candidates interested in the Master’s Degree Programme in Economics and Public Policy (EPP) must

submit their APPLICATION FOR EVALUATION **no later than 14 September 2020** by following the instructions described in this Call for Applications.

**Applications may also be submitted by students who have not yet obtained their study qualification, which instead is mandatory for enrolling.**

Requirements for admission and enrolment in the EPP Programme:

1. A Bachelor's degree or a different qualification obtained abroad, by 21 December 2020 and deemed suitable
2. Requirements as per section 2 in this Call for Applications
3. Adequate individual background assessed under the procedures mentioned in section 3 of this Call for Applications.

The Programme coordinator is Professor Mario Forni [mario.forni@unimore.it](mailto:mario.forni@unimore.it)

## 2. Requirements

### 2.1 Students with an Italian study qualification

The requirements to enrol in the EPP Programme are as follows:

- a) a university degree obtained (or that shall be obtained by 21 December 2020) in the following classes: L-18 or L-33 (D.M. 270/04) or 17 or 28 (D.M. 509/99), or four-year degree (ante D.M. 509/99) in the economic field

*or, alternatively*

a university qualification of at least three years (it may also be obtained by 21 December 2020), and the set number of training credits in at least 2 of the following subject fields:

- a. economics and history: 12 credits
  - b. mathematics and statistics: 12 credits
  - c. business and law: 12 credits
- b) being the study Programme entirely taught in English, applicants are required to have at least a B2 English language proficiency of the Common European Framework of Reference (CEFR), proven by an international language certificate obtained before the enrolment deadline (21 December 2020). For further information, please refer to the **Appendix**.

### 2.2 Students with a foreign study qualification

Requirements for students willing to enrol in the EPP Programme and holding a foreign university degree:

- a) assessment of the study curriculum stated in the application for evaluation and relevant documents attached. The selection board assesses the documentation submitted to check whether the applicant has a background knowledge in the following subjects: economics and history, mathematics and statistics, and business and law, equivalent to the ones required to students with an Italian qualification.
- b) being the study Programme entirely taught in English, applicants are required to have at least a B2 English language proficiency of the Common European Framework of Reference (CEFR), proven by an international language certificate obtained before the enrolment deadline (21 December 2020). For further information please refer to the **Appendix**.

## 3. Assessment of Personal Background

### 3.1 Students with an Italian study qualification

The personal background is deemed fully adequate if the applicant has a weighted average of the exam scores taken in his/her previous study career of at least **24/30**. If the weighted average of the scores is lower, the applicant must take a short written test and be interviewed. The Appendix of this Call for Applications contains a list of the topics that may be explored for the interview and the written test. The first interview will take place on **18 September 2020**, whereas the second and last interview is scheduled on **2 October 2020**. In the event that face-to-face educational activities are not permitted due to the Covid-19 emergency, the written examination will take place remotely, in accordance with the procedures that will be notified promptly on the Department website [www.economia.unimore.it](http://www.economia.unimore.it)

### 3.2 Students with a foreign study qualification

The personal background is deemed fully adequate if the average score of the applicant's previous university career is comparable to at least **24/30**. Otherwise, the applicant must take a short written test and be interviewed. The Appendix of this Call for Applications contains a list of the topics that may be explored for the interview and the written test. The first interview will take place on **18 September 2020**, whereas the second and last interview is scheduled on **2 October 2020**. In the event that face-to-face educational activities are not permitted due to the Covid-19 emergency, the written examination will take place remotely, in accordance with the procedures that will be notified promptly on the Department website [www.economia.unimore.it](http://www.economia.unimore.it)

## 4. Submitting an online application for evaluation

### INFORMATION USEFUL FOR ALL APPLICANTS

**All applicants (even when not yet graduated but who are going to get the degree by the enrolment deadline) must fill out and submit the application for evaluation by 14 September 2020 on the website [www.esse3.unimore.it](http://www.esse3.unimore.it).**

**Applicants not submitting their application by that date will not be eligible for enrolment.**

Create an account at [www.esse3.unimore.it](http://www.esse3.unimore.it) by clicking on the "Registration" section (on the Menu tab) to get your username and password required to access to the *Reserved Area*, then log in and select "Registered/Student area" (on the Menu tab) and then "**Application for evaluation**"

The procedure for submitting the application for evaluation varies based on the study qualification of the applicant.

### 4.1 Students with an Italian study qualification

After entering the data on the study qualification, saving and confirming the application for evaluation in esse3 by clicking on "Do you want to submit your application now?", select "*completamento domanda*" (completing the application) and go to the following link to attach the study certifications:

<https://siaweb.unimore.it/private/valutazionilm/default.aspx?aa=2020&TestId=39>

(the link takes to a page that prompts the user to re-enter username and password), as specified in esse3 and in the **Guide to the application for evaluation** for master's degree Programmes, which can be downloaded from [www.unimore.it/servizistudenti/guideesse3.html](http://www.unimore.it/servizistudenti/guideesse3.html)

Applicants must indicate:

- ✓ **The exams taken** and relevant score, credits (if required), exam date, scientific-disciplinary sector (if required) **(save for UNIMORE graduated/graduand students)**

Applicants must upload also:

- ✓ **a programme syllabus** (contents and bibliography) of each exam taken **(save for UNIMORE graduated/graduand students)**
- ✓ European format CV with email address and telephone number **(also for UNIMORE graduated/graduand students)**
- ✓ **language skills certificate**, if already available  
**(See APPENDIX - Admission criteria for the English language)**

Applicants must enter in the “notes” field of the summary page:

- ✓ **reason for choosing the study programme** (max 1500 characters, including spaces) **(also for UNIMORE graduated/graduand students).**

Please note that no certificates issued by the public administration may be attached, as pursuant to Art. 15 of law 183/2011 they cannot be submitted to public administrations.

**IMPORTANT:** the application is deemed actually submitted only **after the applicants have saved the data and answered YES to the question** “Do you want to submit your application now?” The application may now be printed and kept as a personal reminder.

## 4.2 Students with a foreign study qualification

In order to be assessed, applicants shall attach:

- **certificate of the qualification obtained.** Students who have not yet obtained the qualification must state the expected obtainment date. The list of the exams passed, the grades obtained and any future exams shall also be reported in the attachments.
- **a programme syllabus for each exam taken** (it may also be submitted in English)
- **Curriculum vitae** with email address and telephone number in accordance with the Europass model
- **language skills certificate**, if already available  
(See APPENDIX - Admission criteria for the English language).
- **motivation letter** (max 1,500 characters, including spaces), indicating the reasons for choosing the study Programme.

At [www.unimore.it/servizistudenti/guideesse3.html](http://www.unimore.it/servizistudenti/guideesse3.html) applicants can download the **Guide to the evaluation procedure** for admission to Master’s Degree Programmes.

**IMPORTANT:** the application is deemed actually submitted only **after the applicant has saved the data and answered YES to the question** “Do you want to submit your application now?” The application may now be printed and kept as a personal reminder (no need to hand it over to any office).

## 5. Amending or reopening an application for evaluation

### 5.1 For applicants with an Italian study qualification

Before the evaluation results:

If the applicants need to re-open the submitted application in order to change any data or to add documents they should send an e-mail to Professor Mario Forni, [mario.forni@unimore.it](mailto:mario.forni@unimore.it) within the deadline of **14 September 2020** and before they are assessed.

## 5.2 For applicants with a foreign study qualification

Before the evaluation results:

If the applicants need to re-open the submitted application in order to change any data or to add documents they should send an e-mail to the Registrar's Office [segrstud.economia@unimore.it](mailto:segrstud.economia@unimore.it) within the deadline of **14 September 2020** and before they are assessed.

## 6. Assessment Results

The selection board, appointed by the Council of the "Marco Biagi" Department of Economics, examines the qualifications and the documentation attached to the application. The assessment results will be available to applicants at [www.unimore.it/bandi/StuLau-esiti.html](http://www.unimore.it/bandi/StuLau-esiti.html)

The following results will be published **by 21 September 2020**:

- **PASS:** the student's personal background is deemed suitable and the curricular requirements are met, therefore the applicant may complete the final enrolment in the programme by following the instructions outlined in 7, provided that the study qualification has been obtained.
- **ADDITIONAL REQUIREMENTS:** although the curricular requirements are met, the board identifies any deficiencies in the personal background and invites the student to take an interview, anticipated by a written test (see section 3). Passing this assessment is mandatory for applicants to be eligible for enrolment in the study Programme. In the event that face-to-face educational activities are not permitted due to the Covid-19 emergency, the written examination will take place remotely, in accordance with the procedures that will be notified promptly on the Department website [www.economia.unimore.it](http://www.economia.unimore.it)
- **FAIL:** the applicant does not meet the requirements and the Examination board explains why the competencies and skills have been considered unsuitable; therefore enrolment is not allowed.
- **INCOMPLETE APPLICATION:** no assessment can be made because the applicant has not uploaded the required documents. In this case, the online application is automatically re-opened so that the applicant can upload the missing documents by **14 September 2020** and finally close the application for a new assessment.
- **NOT FINAL APPLICATION:** if the student has not explicitly confirmed the application by answering YES in the specific field "*Do you want to submit your application now?*".
- **APPLICATION INCORRECTLY SUBMITTED:** the application for assessment is not taken into account because the student holding an Italian study qualification has not attached the documentation relating to his/her own studies by opening the link <https://siaweb.unimore.it/private/valutazionilm/default.aspx?aa=2020&TestId=39>

## 7. Enrolment

The enrolment procedure **differs according to the study qualification of the applicant. Part-time enrolment type is not available.**

## 7.1 Students with an Italian study qualification

After obtaining a PASS evaluation, starting from **13 July to 21 December 2020**, applicants will be able to enrol via an entirely online procedure.

All students with an Italian study qualification may enrol by going to [www.esse3.unimore.it](http://www.esse3.unimore.it) clicking on, *Login, Registered/Student Area* then “*Enrolments*”, and following the instructions provided in the Online enrolment guide available on [www.unimore.it/servizistudenti/guideesse3.html](http://www.unimore.it/servizistudenti/guideesse3.html)

After filling out the enrolment application go to the *Tax section* to view the amounts due and make the payment of the first instalment of university fees, only through the pago PA system. Under penalty of exclusion, payment shall be made **by 21 December 2020**. Payment methods are indicated on [www.unimore.it/ammissione/pagamenti.html](http://www.unimore.it/ammissione/pagamenti.html)

### IMPORTANT

Please note that the PAYMENT DATE indicated on the electronic payment receipt applies.

**Payments reporting a date later than 21 December 2020 on the receipt will not be deemed valid for enrolment purposes.**

ATTENTION! According to AgID (Digital Italy Agency) instructions, the payment could be made by the payment service provider (PSP) on the day following the payer's request, thus precluding the enrolment.

Filling out the enrolment application and paying the first fee instalment does not automatically result in the student's enrolment. Subject to a verification carried out by the relevant offices, the enrolment is deemed complete when a notification is sent to the applicant via email by seven working days following the payment receipt.

Any mistakes detected in the enrolment phase will be communicated to the email address provided by the student.

## 7.2 Students with a foreign study qualification

Applicants will be able to enrol after obtaining a PASS evaluation, and starting from **13 July and until 21 December 2020, at 3.30 p.m.**

Students must go in person to the Registrar's Office of the “Marco Biagi” Department of Economics located in Modena at the address via Università no. 4. Opening times are available at the link [www.unimore.it/servizistudenti/segreteriastudenti.html](http://www.unimore.it/servizistudenti/segreteriastudenti.html)

International students requesting a visa and residing abroad, are eligible for enrolment subject to a quota reserved to them and approved by the University. For the academic year 2020-2021, **8 places** are available for international students.

No Italian language proficiency test is required since the programme is entirely taught in English.

For enrolment purposes, **students with a foreign qualification** shall hand in the following documents to the Registrar's office:

1. Bachelor' Degree diploma, translated and legalised by the Italian Embassy/Consulate
2. Declaration of value of the university degree, issued by the Italian Embassy/Consulate or, alternatively, statement issued by official foreign institutions or ENIC NARIC centres

3. Degree certificate, issued by the University in which the degree was obtained (it is also accepted in English, French, Spanish, German and Chinese)
4. Diploma supplement drawn up according to the European Commission template, for university qualifications issued by Institutions of countries participating in the European higher education area
5. Copy of the residence permit or alternatively a copy of the post office receipt, certifying the filing of the residence permit request.
6. valid ID
7. passport photo

After verifying the documents submitted by the applicant, the Registrar's Office will issue the fees and confirms the enrolment once the first instalment has been paid.

Payment methods are indicated on [www.unimore.it/ammissione/pagamenti.html](http://www.unimore.it/ammissione/pagamenti.html)

**IMPORTANT**

Please note that the PAYMENT DATE indicated on the electronic payment receipt applies.

**Payments reporting a date later than 21 December 2020 on the receipt will not be deemed valid for enrolment purposes.**

ATTENTION! According to AgID (Digital Italy Agency) instructions, the payment could be made by the payment service provider (PSP) on the day following the payer's request, thus precluding the enrolment.

## **8. Transfers from other universities and students from other UNIMORE Programmes**

Students enrolled in other master's degree Programmes at UNIMORE or other universities, who are willing to move to the EPP master's degree Programme are subject to the evaluation procedure as per what provided for in this Call for Applications. Students who have obtained a PASS evaluation must comply with the procedure below **by 2 November 2020**.

**Applicants moving between two UNIMORE study Programmes must:**

1. pay the first university fee instalment for academic year 2020/2021 and make sure they have paid the university fees and any additional taxes of previous academic years
2. **file the request for moving to a different study programme at the HOME Registrars' office** by submitting the specific form available at [www.unimore.it/servizistudenti/modulistica.html](http://www.unimore.it/servizistudenti/modulistica.html)

**Applicants moving from a different Italian university must:**

1. file the transfer request at their HOME university
2. enrol by going to [www.esse3.unimore.it](http://www.esse3.unimore.it). After logging in and entering username and password:
  - go to "Enrolments" and follow the instructions in section 7 ENROLMENT, attaching a passport photo and a valid ID
  - **select "Trasferimento in ingresso" (Incoming transfer) as enrolment type** and continue by entering the data of the home University
  - **attach the "Richiesta di trasferimento in ingresso" (Incoming transfer request) form**, after downloading it from the website [www.unimore.it/servizistudenti/modulistica.html](http://www.unimore.it/servizistudenti/modulistica.html) and duly filling it out

- then go to the *Tax* section to view the amounts due. **Pay the first instalment of university fees by 21 December 2020**, under penalty of exclusion. Payment may only be made through the Pago PA circuit. Payment methods are indicated on [www.unimore.it/ammissione/pagamenti.html](http://www.unimore.it/ammissione/pagamenti.html)

### **Enrolling in more than one university at the same time is illegal.**

Please submit the transfer request to the home University BEFORE starting the UNIMORE online procedure of “Enrolment for transf. from another Un.”.

Students may be admitted to the 2nd year only if **at least 27 credits** of their previous career are deemed valid. The exams taken in their previous career are assessed and possibly validated by resolution of the Department Council, as soon as the home university sends the student’s career to the UNIMORE registrar’s office.

Please note that a fee shall be paid when applying for the validation of the education activities.

## **9. Contributions and benefits**

The university fee amount is based on the ISEE 2020 (Indicator of the Equivalent Financial Situation) certifying the economic situation of the student’s household. Up to the ISEE threshold of € 23,000 euros, the NO TAX AREA rule applies, i.e. the payment of 159.05 euros (made of stamp duty, insurance and regional tax). Above that threshold, university fees are calculated on a progressive basis. For the calculation of the university fees based on the student’s economic situation, an online application shall be submitted by the deadlines set in the relevant Call for Applications. Students failing to submit the online application by the set deadlines or whose ISEE statement is higher than the threshold indicated in the call for applications will not benefit from a reduction of university fees. University fees are paid in instalments, the due dates of which are reported at the following link: [www.unimore.it/ammissione/tasse.html](http://www.unimore.it/ammissione/tasse.html).

The information provided in this call for application is up-to-date as of today’s date; it may be subject to update/change/integration based on the Decisions of the University bodies made after this call is published. Any update/change/integration will be published and disclosed on the website [www.unimore.it](http://www.unimore.it)

**The application** for determining the university fees, as well as the application for the scholarship, accommodation in university residences, hospitality services and other allowances, shall be submitted online from the website [www.er-go.it](http://www.er-go.it) strictly by the deadlines set in the **Allowance Call for Applications**, even before the enrolment in the study programme. The Call for Applications will be published around the beginning of **July 2020**. Students are invited to check the various deadlines. For further information and to check any update on the academic year 2020-2021, please visit the website [www.unimore.it/ammissione/tasse.html](http://www.unimore.it/ammissione/tasse.html)

## **10. Person in charge of the procedure**

Pursuant to Law no. 241/1990, the person in charge of the procedure is Ms. Elda Toschi, officer in charge of the Registrar’s Office. The office responsible is the Registrar’s Office of the Marco Biagi Department of Economics: tel. 059/2056459; e-mail: [elda.toschi@unimore.it](mailto:elda.toschi@unimore.it)

## **11. Reference offices**

**For IT issues** on the application for evaluation, the online enrolment procedure or to retrieve the esse3 log on credentials, please send an e-mail [webhelp@unimore.it](mailto:webhelp@unimore.it)

Assistance service opening hours: Monday to Thursday from 9:00am to 5:00pm and on Fridays from 9:00am to 2:00pm

**For information on teachings**, please contact the Teaching Office of the Marco Biagi Department of Economics located in via Berengario 51, Modena  
Opening hours: Tuesdays and Thursdays 9:30am to 12:30pm  
e-mail [info.economia@unimore.it](mailto:info.economia@unimore.it)  
Department website [www.economia.unimore.it](http://www.economia.unimore.it) ;

**For administration issues and information on the Call for Applications**, please contact the Registrar's Office, Via Università 4, 41125 – Modena  
Tel. 059/2056404 e-mail [segrstud.economia@unimore.it](mailto:segrstud.economia@unimore.it)  
For opening hours please go to [www.unimore.it/servizistudenti/segreteria studenti.html](http://www.unimore.it/servizistudenti/segreteria studenti.html)

**Welcome Office for Students with Disability and Specific Learning Disorders**  
Tel. 059 2058311 - 0522 523506 e-mail [disabilita@unimore.it](mailto:disabilita@unimore.it)

**For issues relating to the benefit online application** e-mail [servizi.studenti@unimore.it](mailto:servizi.studenti@unimore.it)  
Website for submitting the application for benefits [www.er-go.it](http://www.er-go.it)

**Students may contact the International Welcome Desk** for advice and assistance with paperwork for requesting residence permits, tax code, registration with the National Health Service (SSN), health insurance, opening of bank accounts and housing.

email: [internationalwelcomedesk@unimore.it](mailto:internationalwelcomedesk@unimore.it)

Phone: 059 2058171

In Modena:

-Via S. Geminiano, 3

Monday - Wednesday - Friday - from 9:30am to 3:00pm

In Reggio Emilia:

- Via Allegri, 15 at the Students' Services Office

On Wednesdays every two weeks and depending on the specific requirements.

**For information on the study programmes, the assessment and enrolment procedures** please contact: **Informastudenti**: email: [informastudenti@unimore.it](mailto:informastudenti@unimore.it)

In Modena:

-Via Università, 4 - ground floor tel. 059 205 8255

In Reggio Emilia:

- Viale A. Allegri, 15 - ground floor - tel. 0522 523 555

Opening hours are available at the link [www.orientamento.unimore.it/site/home/orientamento-allo-studio-e-tutorato.html](http://www.orientamento.unimore.it/site/home/orientamento-allo-studio-e-tutorato.html)

The above-mentioned offices are closed **from 10 to 14 August 2020**

The Marco Biagi Department of Economics is closed **from 3 to 14 August 2020**

## APPENDIX

### a) INTERVIEW

An interview will be scheduled for applicants with an average score lower than 24/30. They will be interviewed on topics relating to one of the 5 subjects listed below. Applicants shall agree the topic of the interview in advance with the selection board. Before the interview, applicants will take a **short written test** (25 minutes) on the topic agreed. A written test facsimile is available under request.

#### 1. *Microeconomics*

- a. Consumers' behaviour

- b. Production and costs
- c. Perfectly competitive markets
- d. Monopoly

and may be prepared (or reviewed) on a standard introduction test, such as: Bernheim and Whinston, *Microeconomics*, McGraw-Hill.

## **2. Macroeconomics**

- a. Basic notions on national accountancy
- b. National income and the short-term balance
- c. The IS-LM model
- d. The job market
- e. Open economics

and may be prepared (or reviewed) on a standard introduction test, such as: Blanchard, *Scoprire la Macroeconomia*, volume I. Bologna, Il Mulino.

## **3. Public economics**

- a. Welfare economics and causes of market failures
- b. Public finance in Italy and the tools for the annual budgetary manoeuvre
- c. Tax theory
- d. Welfare state expenditure (pensions, healthcare, assistance and education)

and may be prepared (or reviewed) on a standard introduction test, such as: P. Bosi (curated by), *Corso di scienza delle finanze*, Bologna, Il Mulino.

## **4. Statistics**

- a. Descriptive statistics
- b. Probability and casual variables
- c. Sampling and sample distributions
- d. Point estimate and estimate at intervals

and may be prepared (or reviewed) on a standard introduction test, such as: Borra, S., Di Ciaccio, *Statistica. Metodologie per le scienze economiche e sociali*, McGraw-Hill, Milano

## **5. Mathematics**

- a. Sets
- b. Equations and inequalities
- c. Real functions of a real variable
- d. Limits, continuity and differentials calculation

and may be prepared (or reviewed) on a standard introduction test, such as: G. Ricci, *Matematica generale*, McGraw Hill, Milano

## **b) ADMISSION CRITERIA FOR THE ENGLISH LANGUAGE**

Eligible applicants for the Master's Degree Programme in Economics and Public Policy must have at least a B2 English language proficiency of the Common European Framework of Reference (CEFR) by the deadline set for enrolment (21 December 2020).

Applicants are eligible for the enrolment if:

1) they have at least a B2 English language certification, issued by International Certification Centre  
The main certifications accepted by UNIMORE are available on the website of the University Language Centre (CLA) at [www.clamore.unimore.it/it/certifications/info](http://www.clamore.unimore.it/it/certifications/info)

or

2) they pass the level test organised by the CLA of UNIMORE for the academic year 2020-2021, reserved to those applicants who have submitted their application for evaluation by the deadlines.

**Students of the “Marco Biagi” Department of Economics:**

-coming from a three-year degree Programme in International Economics and Marketing, MD 270/04 who have passed the 2nd English language exam and obtained a score of at least 27/30 are deemed B2 equivalent

-coming from a three-year degree Programme in Business Economics, MD 270/04 and Economics and Finance who have passed the 2nd English language exam (elective course) and obtained a score of at least 27/30 are deemed B2 equivalent

-coming from a three-year degree Programme in International Economics and Marketing, MD 509/99 who have passed the 3rd English language exam and obtained a score of at least 27/30 are deemed B2 equivalent

-coming from a three-year degree Programme in Business Economics, MD 509/99 and Economic and social sciences who have passed the 2nd and 3rd English language exams (elective course) and obtained a score of at least 27/30 are deemed B2 equivalent

**Students of the Department of Studies on Language and Culture at UNIMORE:**

-coming from a three-year degree Programme in European Languages and Cultures, MD 270/04 who have passed the exams in English language, Language, culture and institutions of English speaking countries, Linguistics, Translation and mediation in English are deemed B2 equivalent;

**For applicants coming from other Universities**, statement issued by home University confirming the required language skill level is also accepted

**All students not falling into the categories listed above** receive a fail evaluation and must take the level test provided for the EPP by the Language University Centre (CLA) or obtain the international language certification. The certificates listed above shall be submitted to Lara Liverani, [lara.liverani@unimore.it](mailto:lara.liverani@unimore.it) by the deadline set of the enrolment.

For specific cases not included in the section above, please contact the Professor Mario Forni [mario.forni@unimore.it](mailto:mario.forni@unimore.it) .