



UNIMORE
UNIVERSITÀ DEGLI STUDI DI
MODENA E REGGIO EMILIA

TECHNOLOGY AREA
“Enzo Ferrari” Department of Engineering

Call for Applications for the Master’s Degree Programme
with no limited access, in

ARTIFICIAL INTELLIGENCE ENGINEERING

(class LM-32)

Modena campus

Academic Year 2023-2024

for Italian, EU and non-EU applicants who are legally residing in Italy

The programme is taught entirely in English

Deadlines

Application for evaluation of the academic preparation:	by 13/12/2023
Transfers and students coming from other programmes:	by 20/12/2023
Enrolment:	12/07/2023 to 20/12/2023

IMPORTANT: Any amendment to the deadlines or procedures concerning this Call will be published exclusively on the webpage <http://www.unimore.it/bandi/stulau.html>. No personal communication will be provided.

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1. Introduction

Applicants may now submit their application for evaluation for the admission to the Master's Degree Programme in Artificial Intelligence Engineering (class LM-32) for the academic year 2023/2024.

All applicants must submit their APPLICATION FOR EVALUATION **no later than 13 December 2023** by following the instructions described in this call for applications, and register for the assessment of their academic background.

All applicants planning to obtain the suitable qualification may submit their application for evaluation by the deadline of **13 December 2023** and then complete the enrolment by **20 December 2023**.

Eligible applicants for the enrolment in the above-mentioned Master's Degree Programme in Artificial Intelligence Engineering (class LM-32):

1. meet the curricular requirements as per section 2 in this Call for applications;
2. have an adequate academic background assessed based on the documental evidence provided and an interview, where appropriate, under the procedures mentioned in section 3 of this call for applications.

Applicants obtaining the qualification by 18/12/2023 may also submit the application for the evaluation of their academic background.

Being awarded the qualification is a compulsory requirement for the enrolment.

2. Qualifications and knowledge required

2.1 Students with an Italian study qualification

Students willing to enrol in the Master's Degree Programme in Artificial Intelligence Engineering (class LM-32) must have a three-year university degree or diploma, or another qualification obtained abroad and recognised as valid pursuant to the applicable legislation, along with the curriculum requirements and a proper initial background.

Pursuant to what provided for in the education plan of the Degree Programmes, students must possess the following curriculum requirements beforehand: at least 90 CFU - ECTS (university credits) obtained overall with a minimum number of CFU - ECTS for each scientific disciplinary sector (SDS) obtained in the following groups:

- MAT/xx + FIS/xx \geq 30 CFU - ECTS

- INF/01 + ING-INF/xx \geq 57 CFU - ECTS (of which INF/01 + ING-INF/05 \geq 30)

- L-LIN/12 \geq 3 CFU - ECTS

If the above-mentioned requirements are not met, a special Board will indicate the need for any curricular integrations, providing for a supplementary course of study at the student's expense, which must in any case be completed successfully within the allotted time and in any case before the academic background test referred to in point 3 below.

2.2 EU or non-EU students with a foreign study qualification and legally residing in Italy

Admission to the Master's Degree Programme in Artificial Intelligence Engineering is subject to the possession of a Bachelor's degree, or other university three-year degree, or other suitable qualification obtained abroad and deemed suitable.

The curricular requirements (CFU - ECTS) for access will be assessed by a special committee through an analysis of the curriculum vitae of studies and other documents submitted by the applicant.

If the requirements are not met, curricular additions will be indicated to the student to be completed successfully within the allotted time limit and in any case before the verification of the academic background referred to in point 3 below.

3. Assessment of the academic background

Verification of the academic background will be carried out by a special Board that will assess knowledge not only of the basic subjects (Mathematics, Physics, Computer Science) that are typical of engineering, but also those characterising Computer Engineering. A basic knowledge of the broader area of Information Engineering is desirable for students, who therefore will have a basic knowledge of Electronics, Telecommunications, and Automated controls.

3.1 Students with an Italian study qualification

Each student must:

- have obtained a university degree with a mark of no less than 85/110.
- have a knowledge of English language at least equivalent to level B2 of the Common European Framework documented in one of the following ways:
 1. International certificates recognised by UNIMORE, listed at the link <http://www.cla.unimore.it/site/home/certificazioni.html>
 2. University exams of the English language providing teachings of B2 level, documented by a statement of the home University;
 3. The country of origin is an English-speaking country;
 4. Bachelor's Degree in English.

3.2 EU or non-EU students with a foreign study qualification and legally residing in Italy

Each student must:

- hold an eligible Bachelor's level academic qualification obtained abroad by 13 December 2023, the final grade of which must be higher than 2/3 of the prescribed maximum or, failing that, the weighted average of the grades must be higher than 2/3 of the prescribed maximum;
- have a knowledge of English language at least equivalent to level B2 of the Common European Framework documented in one of the following ways:
 - 1) International certificates recognised by UNIMORE, listed at the link <http://www.cla.unimore.it/site/home/certificazioni.html>
 - 2) University exams of the English language providing teachings of B2 level, documented by a statement of the home University;
 - 3) The country of origin is an English-speaking country;
 - 4) Bachelor's Degree in English

4. Submitting an online application for evaluation

INFORMATION USEFUL FOR ALL APPLICANTS:

All applicants (even if they have not graduated yet and are going to get the degree by the enrolment deadline) must fill in and submit the application for evaluation by **13/12/2023** on the website www.esse3.unimore.it. We recommend filling in the application as soon as possible.

Applicants from UNIMORE Computer Engineering and Computer Science are instead invited to apply after obtaining their degree.

“Register” or sign in with the username and password already provided in a previous programme (for former Unimore students). After logging into the restricted area, select “Application for evaluation” from the left-hand side menu and fill in the application attaching all documents required.

At <https://www.unimore.it/servizistudenti/vediallegato.html?al=1096> the “Guide to the evaluation procedure for

admission to Master's Degree Programmes" is available for download.

The documents that need to be attached differ according to the study qualification of the applicant.

Those students who have obtained their qualification at UNIMORE are not required to attach the documents of their degree, still they may integrate the information provided with any documents that may be useful for admission purposes (e.g. internships or other study qualifications such as university master programmes, further education, etc.).

Those students who have obtained their qualification at a different University, for evaluation purposes shall attach:

1. **self-certification of the degree with the list of the exams taken**, exam marks, credits and the relevant scientific disciplinary sectors or **the study programme for graduating students**.
2. **self-certification relating to any other qualifications that applicants want to be considered** for admission purposes (e.g. internships, university master programmes, further education, curriculum vitae, etc.).
3. **A copy of the international language certificates stating the level reached or a self-certification of such certificates**

The previous university career may be self-certificated as follows:

- attach the forms filled in and customised, and signed by the applicant, that many universities make available online to their students, containing all the information about the teachings and the exams;

or, alternatively,

- attach a duplicate of the application for evaluation form "Evaluation for the admission to master's degree programmes", which can be downloaded on www.unimore.it/ServiziStudenti/modulistica.html after filling it in online.

Any certificate issued by the public administration shall not be valid, as pursuant to Art. 15 of law 183/2011 they cannot be submitted to public administrations.

IMPORTANT: the application shall be considered effectively submitted only after saving the data and answering YES in the specific field "**Do you want to submit your application now?**".

The application may now be printed and kept as a personal reminder (there is no need to submit it to any office).

The status of the online application may be checked at the link <http://www.unimore.it/bandi/StuLau-esiti.html>. If the application is "NOT FINAL", the documents attached by the candidate WILL NOT be evaluated by the examining board until the candidate explicitly confirms it.

The online application for evaluation may now be printed and kept as a personal reminder.

5. Amending or reopening an application for evaluation

Before the evaluation results:

Should the applicant need to reopen the application and correct the data or add extra documents before the deadline of 13/12/2023, an e-mail shall be sent to the Registrar's Office segrstud.ingegneria@unimore.it.

6. Assessment Results

The Examination Board, appointed by the Interclass Board of the Master's Degree in Artificial Intelligence Engineering (class LM-32) "Enzo Ferrari" Department of Engineering, evaluates the qualifications and the documental evidence attached to the application.

Applications will be evaluated based on the order of submission. The results of the assessment will be made available to students at <http://www.unimore.it/bandi/StuLau-esiti.html> and also sent via e-mail to the address indicated during registration.

The above-mentioned page will show one of the following results:

- PASS: the student's academic background is deemed suitable and the applicant may complete the final enrolment in the programme by following the instructions outlined in 7.
- ADDITIONAL REQUIREMENTS: after considering the admission requirements and the suitable initial preparation, the Board will indicate any additional credit requirements and the means to comply with them. Any educational shortcomings shall be complied with before the enrolment and in any case by 13/12/2023 to ensure that the applicant has enough time to enrol by 20/12/2023.
- FAIL: in this case the examination board will state the reasons for evaluating the student's academic background as not suitable. In this case, applicant will not be allowed to enrol.
- INCOMPLETE APPLICATION: if the Board decides that no assessment can be made as the required documentation is incomplete, the application will be labelled as "incomplete documentation" and it will be automatically reopened with status "not final application". The applicant shall attach the missing documents and finally close the application for a new assessment.
- NOT FINAL APPLICATION: if the student has not explicitly confirmed the application by answering YES in the specific field "Do you want to submit your application now?".

You can contact the examining board at: admissions-aie@unimore.it

7. Enrolment procedure

The enrolment procedure depends on the study qualification of the applicant.

After obtaining a positive evaluation, **starting from 12 July 2023 and until 20 December 2023**, applicants will be able to enrol via an online procedure.

All students with an Italian study qualification will be able to enrol by going to www.esse3.unimore.it, clicking on "Enrolments", and following the instructions provided in the "Online enrolment" guide available on <https://www.unimore.it/servizistudenti/vediallegato.html?al=1100>

Filling in the enrolment application and paying the first instalment of tuition fees does not automatically result in the student's enrolment. Subject to a verification carried out by the relevant offices, the enrolment is complete when a notification is sent to the applicant via email by seven working days following the payment receipt.

Any mistakes detected in the enrolment phase will be communicated to the email address provided by the student.

From 12 July 2023 to 20 December 2023, after obtaining a positive evaluation, EU or non-EU students residing in Italy and with a foreign qualification will be able to enrol by personally go to the Registrar's Office for the "Enzo Ferrari" Department Engineering in Modena, at the address via Campi 213/b. Opening times are available at the link <http://www.unimore.it/servizistudenti/segreteriestudenti.html>

The following documents must be submitted to the Registrar's Office:

- Bachelor degree diploma, translated and legalised by the Italian Embassy/Consulate of the awarding country
- Declaration of value of the university degree, issued by the Embassy/Consulate
- Degree certificate, issued by the awarding University (it is also accepted in Chinese, English, French, German, and Spanish) or, alternatively, the "diploma supplement"
- International language certificates or declaration issued by the home university, proving the required language skills
- Copy of the residence permit or alternatively a copy of the post office receipt, certifying the filing of the residence permit request.
- Valid ID
- Passport photo

After verifying the correctness and completeness of the documents submitted by the student, the Registrar's Office issues the tax slips and confirms the enrolment once the first instalment has been paid.

Payment of the first instalment of tuition fees:

After filling out the enrolment application, login to www.esse3.unimore.it and go to the *Tax* section to view the amounts due and make the payment only through the pagoPA system. Under penalty of exclusion, payment shall be made by **20 December 2023**. Means of payment are indicated on www.unimore.it/ammissione/pagamenti.html

IMPORTANT

Please note that the PAYMENT DATE indicated on the electronic payment receipt applies.

Payments reporting a date later than 20 December 2023 on the receipt will not be deemed valid for enrolment purposes.

Please note According to AgID (Digital Italy Agency) instructions, the payment could be made by the payment service provider on the day following the payer's request, thus precluding the enrolment.

Enrolment of applicants with additional declarations

In the registration procedure in Esse3, the "Dichiarazioni Aggiuntive" (Additional Declarations) section has been set up to be completed by applicants wishing to make use of **dual enrolment**, if any.

DUAL ENROLMENT

As governed by Law No. 33 of 12 April 2022 and MD 930 of 29 July 2022 enrolment in two Academic Institutions is permitted. Applicants already enrolled in a degree programme at UNIMORE or at another institution (University/AFAM institution) must indicate the institution, name and class of the degree programme of first enrolment and also **attach the study plan of the programme of first enrolment**, complete with credits (ECTS) and Scientific Disciplinary Sectors (SSD), in order to allow UNIMORE to check whether the legal requirements are met and thus confirm enrolment in LACOM (second enrolment). The study plan may be sent to the student secretariat at sgrstud.ingegneria@unimore.it or handed in at the counter.

If the programme of first enrolment is internal to UNIMORE, it is not necessary to attach the study plan

After the Degree Programme Board has resolved that the two study programmes differ by at least 2/3, as required by the regulations, enrolment in DCI (second enrolment) can be considered confirmed and final.

8. Means of payment

As indicated on the information notice published on www.unimore.it/ammissione/pagamenti.html, login to www.esse3.unimore.it and go to the *Tax* section to view the amounts due and access the pagoPA system for payment. The amounts due shall be paid only through the PagoPA system, which allows for:

- A) **online payments** (choosing your Payment Service Provider - PSP). A payment confirmation email will be sent to the address provided by the applicant upon registration to the website, or to the relevant University email address, if any. Applicants will be able to print the payment receipt from their reserved area in Esse3 under the Tax section.

or, alternatively

- B) **printing the payment notice** and paying the amount through Banks, ATM counters, or SISAL, Lottomatica and ITB sales points, namely payment service providers for the PagoPA system that will issue a receipt of the payment request.

Please note that charges due may vary based on the chosen PSP.

Pay attention to deadlines

Please note that the **PAYMENT DATE INDICATED ON THE ELECTRONIC PAYMENT RECEIPT applies**. According to AgID (Digital Italy Agency) instructions, for both means of payment, the payment amount could be transferred on the day following the payment request, thus precluding the enrolment.

9. Transfers from other universities and students from other UNIMORE programmes

Students enrolled in other Universities or attending other specialisation or master's degree programmes at UNIMORE and willing to move to the master's degree programme in Artificial Intelligence Engineering (class LM-32) are subject to the evaluation procedure as per what provided for in this call for applications by 13/12/2023.

Students obtaining a positive evaluation will not need to enrol, still they shall submit the transfer or study programme change request to the Registrar's Office of the home University by 20/12/2023.

Students will then complete the enrolment by contacting the Registrar's Office for the "Enzo Ferrari" Department of Engineering, Master's Degree Programme in Artificial Intelligence Engineering (class LM-32).

10. Costs and allowances

The amount of tuition fees is based on the ISEE 2023 (Indicator of the Equivalent Financial Situation) certifying the financial situation of the applicant's family. Up to the ISEE threshold of €24,500.00, a NO TAX AREA exemption applies. Above that threshold, tuition fees are calculated on a progressive basis. For the calculation of the tuition fees based on the student's financial situation, an online application shall be submitted by the deadlines set in the relevant Call for Applications <https://www.er-go.it/index.php?id=7262>. Applicants failing to submit the online application by the set deadlines or whose ISEE statement is higher than the threshold indicated in the call for applications will not benefit from a reduction of tuition fees. Tuition fees are paid in instalments, the due dates of which are reported at the following link: <https://www.unimore.it/ammissione/tasse.html>.

The information provided above is correct as of today's date; it may be subject to updates/changes/integrations based on the Decisions of the University bodies made after this call is published. Any update/change/integration will be published and disclosed on the website www.unimore.it.

The application for determining the tuition fees, as well as the application for the scholarship, accommodation in university residences, hospitality services and other allowances, shall be submitted **online from the website www.er-go.it** strictly by the deadlines set in the **Call for Benefit Applications**, even before the enrolment in the study programme. The Call will be published around the beginning of July 2023. Applicants are invited to check the various deadlines.

For further information and to check any update on the academic year 2023/24, please visit the website <https://www.unimore.it/ammissione/tasse.html>.

11. Persons in charge of the procedure

Pursuant to Law no. 241/1990, the person in charge of the procedure is Giuseppe Milano, who is responsible for the Registrar's Office. The office in charge is the Registrar's Office for the "Enzo Ferrari" Department of Engineering, Master's Degree Programme in Artificial Intelligence Engineering (class LM-32) tel. 059/2055637; email: segrstud.ingegneria@unimore.it

12. Offices and reference links

For information on the call for applications contact the Registrar's Office of the "E. Ferrari" Department of Engineering, Via Campi 213/b 41125 - Modena tel. +39 059/2055640;

email: segrstud.ingegneria@unimore.it

Opening hours are available on <http://www.unimore.it/servizistudenti/segreteriastudenti.html>

For IT issues on the application or to retrieve the esse3 log on credentials please e-mail webhelp@unimore.it

Assistance service opening hours: Monday to Thursday from 9:00am to 5:00pm and on Fridays from 9:00am to 2:00pm

For information on teaching (such as study programme, teachings, class timetables, reference professors) please contact the Teaching Office of the “E. Ferrari” Engineering Department, Via Pietro Vivarelli, 10 – 41125 - Modena www.ingmo.unimore.it. email: tutor.dief@unimore.it.

Welcome Office for Disabled and Dyslexic Students

Tel. +39 059 2058311 - Fax +39 059 2058309 – e-mail disabilita@unimore.it

For the online application for benefits and other allowances, e-mail servizi.studenti@unimore.it

Website for submitting the application for benefits www.er-go.it

For information on the study programmes, the assessment and enrolment procedures please contact:
Informastudenti:

e-mail: informastudenti@unimore.it

Tel. 059 2058255 and 0522 523555

Opening hours are available on <https://poa.unimore.it/informastudenti/>

<https://www.orientamento.unimore.it/site/home/orientamento-allo-studio-e-tutorato.html>

<https://www.unimore.it/servizistudenti/orientamento.html>

The Registrar’s Office and Informastudenti will be closed from 14 to 18 August 2023