



UNIMORE

UNIVERSITÀ DEGLI STUDI DI
MODENA E REGGIO EMILIA

SCIENCES

Department of Physical, Computer and Mathematical Sciences

Call for Applications for the international Master's Degree
Programme in

PHYSICS - FISICA

(Class LM-17)

Modena campus
Academic Year 2023-2024

for non-EU applicants residing abroad and applying for a visa

The programme is taught entirely in English

DEADLINES

Online application for evaluation of the background knowledge	by 15/12/2023
Transfers and students coming from other programmes	by 20/12/2023
Enrolment	from 12/07/2023 to 20/12/2023

IMPORTANT: Any amendment to the deadlines or procedures concerning this Call for applications will be published exclusively on the webpage <http://www.unimore.it/bandi/stulau.html>.

No personal communication will be provided

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1. Purpose

This Call for Applications is addressed to non-EU applicants with a foreign study qualification who are residing abroad and are applying for a Visa at the Italian Embassy/Consulate.

Admission to the Master's Degree in **PHYSICS- FISICA (LM-17)** is subject to an online application for evaluation of the academic background to be submitted by each applicant; the assessment interview will take place by **15 December 2023** based on the procedure described in this call for applications.

Enrolment must be completed no later than **20 December 2023**.

Italian and foreign applicants with an Italian study qualification, EU applicants (regardless of their residence), and foreign applicants who are legally residing in Italy and have a foreign study qualification eligible for the enrolment in the Master's Degree Programme in **PHYSICS- FISICA (LM-17)**, shall follow the procedure described in the call for applications specifically issued for them, which will be published in March 2023 indicatively on the website <https://www.unimore.it/bandi/StuLau-Lau2V.html>

2. Qualifications and knowledge required

Applicants are required to possess:

- a) Bachelor's degree deemed suitable and awarded or to be awarded before 15 December 2023
- b) Level B2 (Common European Framework of Reference) language certificate, or alternatively a declaration by the university (Language Centre or Department) in which the applicant is enrolled confirming the required skill level.

- Currently valid certificates as shown at the link:

A list of the main international certifications recognised by UNIMORE is available at the following link: <http://www.cla.unimore.it/site/en/home/certifications.html>

- University English exams providing B2 level, with a declaration issued by the home University as documental evidence;
- Bachelor degree in English;
- English mother-tongue countries of origin (foreign or Italian citizens who are fluent in their language of origin as a consequence of their family or language experience shall be considered of foreign mother tongue);

The requirements and the knowledge will be verified by assessing the university career and possibly holding and interview. Applicants are required to submit an online application in order to be assessed.

3. Assessment of the academic background

A dedicated Board will assess the student's background knowledge.

Required academic knowledge is as follows:

- General knowledge of basic mathematics and numerical calculation (mathematical analysis; numerical analysis; geometry) and basic chemistry.
- General knowledge of basic physics (classic physics; mechanics, thermodynamics and fluid physics; electromagnetism; laboratory of classic physics; techniques for data acquisition and statistical processing of experimental data).
- General knowledge of theoretical physics and mathematical physics (mathematical methods for physics; analytic mechanics; introduction to quantum physics).
- General knowledge of matter physics (introduction to matter structure).
- Good knowledge of the English language, both written and oral. The level of knowledge of the English language will be assessed by means of an interview. On the basis of the submitted documentation, the examination board decides whether an additional interview is required or not for English native speakers.

Such knowledge will be verified by assessing the university career; an interview may also be necessary.

Based on specific procedures provided in the Educational Regulation of the Master's Degree Programme in **PHYSICS- FISICA (LM-17)**, if the study programme is not perfectly consistent with the requirements, the Board will evaluate the need to integrate the curriculum with an extra programme borne by the student to be successfully completed by 15 December 2023.

4. Submitting an online application for evaluation

To submit their application, students must:

- register on the website www.esse3.unimore.it to get the username and password required for access to the Restricted Area. Please check that the e-mail address provided is correct in order to receive any future communications

- after logging in, choose Registered/Student Area from the menu tab and enter the reserved area, then choose "Application for evaluation".

(At <https://www.unimore.it/servizistudenti/vediallegato.html?al=1101> the "Evaluation procedure for admission to Master's Degree Programmes" is available for download).

- after choosing **PHYSICS- FISICA (LM-17)** selection, answer 'Yes' to question: "Are you an International student with a foreign degree, residing abroad, applying for a visa through the Italian Embassy/Consulate?" then fill in the online application and attach the documents listed below:

1. **Certificate of the study qualification obtained and the degree mark.** Students who have not yet obtained the qualification must state the expected awarding date;
2. **List of the examinations passed** reporting the date, the score obtained and the duration of the teaching programme;
3. **List of any examinations still to be taken;**
4. **Certificate reporting the maximum degree score assigned by the foreign University awarding the qualification;**
5. **Detailed programme of the exams:** for each teaching, indicate the topics studied and further examined;

6. **Other skills acquired and useful for the assessment** (e.g. IT skills, language skills, work experience, etc.).

At <https://www.unimore.it/servizistudenti/vediallegato.html?al=1096> the “Evaluation Application Guide for Master's Degree Programmes” is available for download.

IMPORTANT: the application is correctly submitted only **after saving the data and answering YES to the question** “Do you want to submit your application now?”

5. Amending or reopening an online application for evaluation

Should the applicant need to reopen the application and correct the data or add extra documents before the deadline of 15 December 2023, please send an e-mail to the Registrar's Office segrstud.scienze.fisiche.informatiche.matematiche@unimore.it.

6. Assessment Results

The Examination Board, appointed by the Department of Physical, Computer and Mathematical Sciences evaluates the qualifications and the documental evidence provided.

Applications will be evaluated based on the order of submission.

An individual interview will follow the verification of curricular requirements, aimed at checking the academic background and motivation of the applicant to undertake the Master's Degree Programme. The interview will be held in English and by means of electronic systems (Skype) if needed.

The results of the assessment will be made available to students at <http://www.unimore.it/bandi/StuLau-esiti.html> and also sent via e-mail to the address indicated during registration.

The above-mentioned page will show one of the following results:

- **PASS:** the student's academic background is deemed suitable and the applicant may complete the final enrolment in the programme by following the instructions outlined in 7.
- **ADDITIONAL REQUIREMENTS:** after considering the admission requirements and the suitable initial preparation, the Board will indicate any additional credit requirements and the means to comply with them. Any educational debt shall be complied with before the enrolment and in any case by 15 December 2023 to ensure that the applicant has enough time to enrol by 20 December 2023.
- **FAIL:** in this case the examination board will state the reasons for evaluating the student's academic background as not suitable. The applicant will not be allowed to enrol.

The following may also appear:

- **NOT FINAL APPLICATION:** if the student has not explicitly confirmed the application by answering YES in the specific field “Do you want to submit your application now?”, hence the application cannot be assessed.
- **FOR ASSESSMENT:** the application has been submitted by the applicant, but the examination Board has not yet assessed the application

Please contact the Board by sending an email to one of the following members for further information on the result of the procedure:

- | | |
|----------------------------------|--|
| - President: Prof. Paolo Bordone | email: paolo.bordone@unimore.it |
| - Professor Franchini Anna | email anna.franchini@unimore.it |
| - Professor Mario Ferrario | email mario.ferrario@unimore.it |
| - Professor Stefano Frabboni | email stefano.frabboni@unimore.it |

7. Enrolment procedure (degree programme)

Foreign citizens residing abroad and applying for a visa must follow the provisions and deadlines relating to academic year 2023-2024 indicated in the circular of the Ministry of University and Research on <https://www.studiare-in-italia.it/studentistranieri/> relating to access to study programmes. They must also comply with the annual definition of the quota reserved for them, approved by the University.

For the Academic Year 2023/2024 the quota is of no. 20 places reserved to non-EU students applying for a visa.

7.1 Pre-enrolment on University for the purpose of obtaining a student visa

As indicated in the ministerial circular for access to study programmes, Non-EU applicants residing abroad and requesting a visa must pre-enrol on the UNIVERSITALY website by clicking on the link <https://www.universitaly.it/index.php/registration/firststep>.

The pre-enrolment application is automatically sent to UNIMORE for validation. UNIMORE will notify the Italian Consular Authority in the event of admission to the study programme.

Applicants have to upload the following documents on the Universitaly website:

- their passport
- a passport photo

Any further documents relating to their academic qualification may also be attached, including:

- **Original title of study certificate and its translation**
- **declaration of value**, issued by the Italian Embassy/Consulate in the country to which the school issuing the qualification belongs
or, alternatively
- **statements issued by ENIC-NARIC centres** such as the comparability certificate issued by the *Centro di informazione sulla mobilità e le Equivalenze accademiche* (CIMEA) - website <https://www.cimea.it/EN/> For further information, visit the website <https://www.cimea.it/EN/pagina-attestat-di-comparabilita-e-verifica-dei-titoli>

Please contact the reference Embassy/Consulate as soon as possible to check the requirements and the documents needed for the visa to be issued.

7.2 Enrolment

Enrolment to the Master's Degree Programme in Physics (class LM-17) is reserved to "suitable applicants", i.e. those meeting the following requirements:

- have completed the pre-enrolment procedure on the University website
- obtain a student visa for Italy in time for the enrolment.

Enrolment: **12 July to 20 December 2023.**

The office responsible for enrolments is the Registrar's Office for the Department of Physics located in via Campi no. 213/b, Modena. Email address: segrstud.scienze.fisiche.informatiche.matematiche@unimore.it

Opening times are available at the link <http://www.unimore.it/servizistudenti/segreteriastudenti.html>

The following documents must be submitted to the Registrar's Office for enrolment:

1. Bachelor degree diploma, translated and legalised by the Italian Embassy/Consulate
Declaration of value of the university degree, issued by the Italian Embassy/Consulate in the country to which the school issuing the qualification belongs or alternatively a declaration by ENIC-NARIC centres. For further information, please visit the website <https://www.cimea.it/EN/pagina-attestati-di-comparabilita-e-verifica-dei-titoli>

2. Degree certificate, issued by the University awarding the degree
3. copy of the residence permit or alternatively a copy of the post office receipt, certifying the filing of the residence permit request.
4. valid ID
5. passport photo.

Once the Registrar's Office has verified the correctness and completeness of the documentation submitted by the student, it will make the contribution slips for the 2023-2024 academic year available on the personal page in Esse3, under the heading "Fees", and finalise enrolment after payment of the first instalment.

Payment methods are indicated on www.unimore.it/ammissione/pagamenti.html

IMPORTANT

Please note that the payment date indicated on the ELECTRONIC PAYMENT RECEIPT applies.

Regardless of the justifications provided, payments reporting a date later than 20 December 2023 on the receipt will not be deemed valid for enrolment purposes.

PLEASE NOTE According to AgID (Agency for Digital Italy), the payment may be made by the payment service provider on the day following the payer's request. This would preclude the enrolment.

8. Means of payment

As indicated on the information notice published on www.unimore.it/ammissione/pagamenti.html, login to www.esse3.unimore.it and go to the *Tax* section to view the amounts due and access the pagoPA system for payment. The amounts due shall be paid only through the PagoPA system, which allows for:

- A) **online payments** (choosing your Payment Service Provider - **PSP**). A payment confirmation email will be sent to the address provided by the applicant upon registration to the website, or to the

relevant University email address, if any. Applicants will be able to print the payment receipt from their reserved area in Esse3 under the Tax section.

or, alternatively

- B) **printing the payment notice** and paying the amount through Banks, ATM counters, or SISAL, Lottomatica and ITB sales points, namely payment service providers for the PagoPA system that will issue a receipt of the payment request.

Please note that charges due may vary based on the chosen PSP.

9. International student services

Non-EU foreign students applying for this call may contact the UNIMORE **International Welcome Desk** for assistance with administrative formalities such as:

- information regarding possible quarantine
- application for residence permit
- application for a tax code
- opening a bank account
- health insurance
- transport facilities
- access to the accommodation searching and housing services
- certificate of suitability of accommodation for the Embassy/Consulate

All students are invited to register to the www.isu-services.it/it/universities/universita-di-modena platform to book services.

Office opening hours:

-in Modena at the address Via S. Geminiano, 3. Mondays, Wednesdays and Fridays from 9:30am to 3:00pm
-in Reggio Emilia at the address Via Allegri, 15 (Students services department) on Wednesdays every two weeks and depending on the specific requirements.

Email: internationalwelcomedesk@unimore.it Phone: 059 2058171

10. Costs and allowances

In order to obtain or to request additional other benefits (study grant, accommodation in university residences, food services and other benefits), international students residing abroad and requesting a visa must submit an online application by the end of August 2023. Online applications need to be submitted on the website www.er-go.it before enrolment.

Students need to have the documents translated and legally certified, stating their financial situation at the link <https://www.er-go.it/index.php?id=6620>.

For further information please go to https://www.er-go.it/uploads/media/F.A.Q._parte_generale_REV_EN_03.pdf and <https://international.unimore.it/fees.html>

The Call for Benefit Applications will be published approximately at the beginning of **July 2023**.

Students are invited to check the deadlines. For further information and to check any update on the academic year 2023-2024, please visit the website www.unimore.it/ammissione/tasse.html Students who do

not submit the online application will pay the tuition fees in full, for the amount of 2,200.00 EUR approximately, divided into 4 instalments.

The information provided above is up-to-date as of today's date; it may be subject to updates/changes/integration based on the Decisions of the University bodies made after this call is published. Any update/change/integration will be published and disclosed on the website www.unimore.it

11. Person in charge of the procedure

Pursuant to Law no. 241/1990, the person in charge of the procedure is Giuseppe Milano, who is responsible for the Registrar's Office. The office in charge is the Registrar's Office for the Department of Physical, Computer and Mathematical Sciences, Master's Degree Programme in Physics, tel. +39 059 2055640; e-mail: segrstud.scienze.fisiche.informatiche.matematiche@unimore.it

12. Offices and reference links

For information on the call for applications please contact the Registrar's Office for the Department of Physical, Computer and Mathematical Sciences, Master's Degree Programme in Physics, Via Campi 213/b 41125 - Modena tel. +39 059 2055640; fax: +39 059 2055648 e-mail: segrstud.scienze.fisiche.informatiche.matematiche@unimore.it
Opening hours are available on <http://www.unimore.it/servizistudenti/segreteriestudenti.html>

For IT issues on the application/assessment or to retrieve the esse3 log on credentials please e-mail webhelp@unimore.it

Assistance service opening hours: Monday to Thursday from 9:00am to 5:00pm and on Fridays from 9:00am to 2:00pm

For information on teaching activities (such as study programme, teachings, class timetables, reference professors) please contact the Teaching Office for the Department of Physical, Computer and Mathematical Sciences, Via Giuseppe Campi 213/a 41125 – Modena
Teaching coordinator of the Department: Ms. Michela Vincenzi e-mail: michela.vincenzi@unimore.it
Department website www.fim.unimore.it

Welcome Office for Disabled and Dyslexic Students

Tel. 059/2058311 - Fax 059/2058309 – e-mail: disabilita@unimore.it

For the online application for benefits and other allowances, e-mail servizi.studenti@unimore.it

Website for submitting the application for benefits www.er-go.it

For information on the study programmes, the assessment and enrolment procedures

please contact: **Informastudenti**:

e-mail: informastudenti@unimore.it

Tel. 059 2058255 and 0522 523555

Opening hours are available on <http://www.orientamento.unimore.it/site/home/orientamento-allo-studio-e-tutorato.html>

The Registrar's Office and Informastudenti will be closed from 14 to 18 August 2023